## STATE OF ILLINOIS HUMAN RIGHTS COMMISSION

IN TH	E MATTER OF:	)	
,		)	
	Complainant,	)	
and	• •	) Charge No.: ) EEOC No.:	
anu		) ALS No.:	
	,	)	
	Respondent.	)	
		) Judge William J. E	3orah

## <u>ORDER</u>

On , a telephonic hearing was set, but was canceled as a result of the granting of Complainant's motion to continue the hearing and to set a discovery schedule.

Accordingly, IT IS HEREBY ORDERED:

1. The parties shall file their appearances or, if filed, update their contact information

and/or their status once it occurs;

2. Respondent shall filed its verified answer or responsive pleading on or before ;

3. The parties shall serve their initial discovery requests on or before ;

4. The parties shall file proof of mailing for all discovery requests and responses with the Commission, but not copies;

5. During the intervening months, the parties shall attempt to resolve all discovery differences, as per Supreme Court Rule 201(k). In preparation for any "meet and confer" communication and/or for any discovery related motions, the parties shall reference Illinois or the Commission's authority to support their positions.

6. The parties shall file a short joint discovery progress report with the Commission on or before . The Complainant shall be responsible for drafting and filing the report.

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Respondent may volunteer to draft it, especially if Complainant is a *pro se* litigant. A courtesy copy of the joint report shall be mailed to me.

7. The parties shall file any pertinent motion once the issue becomes ripe and **not wait until the final status hearing**. (e.g. motion to compel, motion for sanctions, dispositive motion, motion for a status hearing, etc.) A briefing schedule will be issued by mail.

8. The final status hearing is scheduled for . Discovery will close at that time, unless it is shown that some unexpected and extraordinary circumstance exists. At the hearing a dispositive motion briefing schedule or dates for the public hearing will be discussed and calendared.

Please note that this written procedure is exclusively for Judge Borah's call.

## HUMAN RIGHTS COMMISSION

BY:\_\_\_

WILLIAM J. BORAH ADMINISTRATIVE LAW JUDGE ADMINISTRATIVE LAW SECTION

ENTERED: